



Alice G. Lee, Ph.D.

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To: Members of the HHMI Internal Advisory Board
From: Alice G. Lee, Program Director
Re: Meeting of Wednesday, October 15, 2009
Date: October 9, 2009

Internal Advisory Board (HHMI)

Dieter-Porter Library

October 15, 2009

8:00 a.m. – 9:00 a.m.

Agenda

I. On- and Off-Campus Student Research Internships:

- Poster Session, October 2, 2009
- Poster signs and 10 more Bulletin Boards purchased
- Faculty proposals for Summer 2010—nothing yet
- International Internships—HHMI message sent

II. Intersession Off-Campus Research Internships: January 2010

- Approval and timeline/process (Candy)
- Meeting with Students
- Internship website update
- New form
- HHMI funding supports 4
- Meeting to approve proposals—*NEED A DATE*

III. On-Campus Student/Faculty Research: Academic Year

Proposal from Robbie Iuliucci with Shane Polen—*Funded at \$1,015*

IV. Travel with Students to Meetings

Budget for YR2: approx. \$9,000 to cover through Aug 31, 2010

(approx \$5,000 left from YR1 + \$4,000 from YR2)

for taking students to present original research at meetings.

- a. Faun Doherty with three students to Mathematical Society Meeting—*Funded at \$3,125 est.*
- b. Jennifer Logan—Proposal to take four students from her Spring 2008 CHM 270 class to ACS Meeting in SF to present a poster on their LEM project--\$3,280 requested. (**Proposal Attached**). Need to discuss this.

V. Curriculum, Equipment and Laboratory Development

6 in YR2: 3 for LEM and 3 in Bioinformatics at \$1,000 stipend each:

1. Proposal from Anu Shanmuganthan (BIO 215, Fall 2009)—*Funded*
2. Alice Lee (BIO 201, Spring 2010)—*E. coli* microarrays—forthcoming
3. Candy DeBerry (BIO 149, Intersession 2010)—Human microarrays—forthcoming
4. Ron Bayline (BIO 292, Spring 2010)—*Drosophila* microarrays—forthcoming
5. Michael Wolf (PHL 270, Spring 2010)-Bioethics –*Funding approved*. Proposal and program map forthcoming in approx. two weeks.
6. TBD

Supplies for Curriculum Development

VI. New Faculty Development: Molecular Evolutionist/Systematist, Assistant Professor of Biology to Begin Fall 2010 (Candy)

Job add posted Sept 9

Deadline was Oct. 9, but we will let more come in until October 16.

Offer to be made in late January/early February

KISK grant for equipment (\$150,000) – purchases after hire (Alice, Jan, Dean)

DNA Analyzer

Microarray Reader

VII. Future Faculty Development—Postdoctoral Fellow

B. J. Lee– update (Amanda)

Using travel stipend to attend various training meetings (Alice).

VIII. Current Faculty Development

a. GCAT fee for YR 2 will be paid in September from the grant: \$25,000

b. Another GCAT workshop in January would be available to people. Sent to Biology.

IX. Program Administration

- HHMI Website—update
- Annual Financial Report and Program Report due 11/30/09
 - Financial Report—submitted (**handout at meeting**)
 - Program Report—in progress
- Karen Crenshaw will serve as Andy Rembert's replacement on IAB after this year.

X. Program Assessment

Upcoming Internal Advisory Meetings: Fall 2009:

- Thursday, November 12, 8-9 am, Dieter-Porter Library
- December date: TBD—to review Intersession proposals and Summer On-Campus proposals

External Advisory Board Meeting: April 9, 2009

Meeting-Student Government Chambers

Posters—Dieter-Porter

Lunch and Dinner—Presidents Dining Room reserved

XI. Other Discussion

cc: President Haring-Smith
Dean Czechowski
Dean Hannon
Ms. Crenshaw
Dr. Wilson
Biology