To: Members of the HHMI Internal Advisory Board  
From: Alice G. Lee, Program Director  
Re: Meeting of Wednesday, December 7, 2009  
Date: November 30, 2009  

Internal Advisory Board (HHMI)  
December 7, 2009  
3:00-4:00 pm  

Agenda

I. Off-Campus Student Research Internships (Candy) — Hard copies were sent to you  
   - Intersession 2010 Proposals Received from:  
     o Ben Daggett  
     o Justin Krak  
     o Katie Steider  
   - Budget was modified in amendment last summer:  
     Off-campus research (January): In YR 1 & 2, 4 students will spend 3 weeks participating in off-campus research during the January Intersession. In YR 3 & 4, 2 students per year will be funded by HHMI and 2 students per year will be funded by W&J. Students only receive a living allowance and do not receive a stipend. Allowances to defray living expenses @ $400 per week, per student.  
   - Summer 2010 Informational meeting Dec. 2, 2009—Short report (Candy)

II. On-Campus Student/Faculty Research—Brief update (Tom)  
   - Summer Research Proposals Forthcoming From:  
     o LEM team  
     o Anupama Shanmuganathan  
   - Budget for YR 2: $42K (two teams at $21K each), 10 weeks full-time  
     o $6K faculty stipend for a full-time faculty member  
     o $12K student stipends (3 student stipends at $4K each)  
     o $3K supplies  

III. Upcoming Meetings:  
   IAB: D-P Library  
     - Tues., Dec. 22, 2009, 2-3 pm—to review summer on-campus proposals  
     - Thurs., Feb. 18, 2010, 11am-12 pm—to review off-campus summer internship proposals  
     - Thurs., March 18, 2010, 11 am-12 pm  
     - Thurs., April 22, 2010, 11am-12 pm  
   EAB: Annual Site Visit, Student Government Chambers  
     - Fri., April 9, 2010, all day

cc: President Haring-Smith  
    Dean Czechowski  
    Dean Hannon  
    Biology