

THE KENNETH M. MASON, SR. SUMMER GRANTS FOR FACULTY RESEARCH
APPLICATION INFORMATION AND GUIDELINES FOR SUMMER, 2019

PURPOSE:

The Kenneth M. Mason, Sr. Summer Grants for Faculty Research have been established to support independent scholarly or creative projects during the summer. *For 2019, two \$4,200 grants will be available.*

GUIDELINES:

1. Any instructor currently teaching full-time at the College is eligible to apply;
2. Awardees cannot teach during the summer of the grant;
3. Awardees agree to submit a one-page written report to the Assistant Dean for Academic Affairs the following fall;
4. Awardees agree to present their research at a Faculty Colloquium the following year;
5. Awardees agree to serve as members of the Selection Committee the following year;
6. Awardees must wait a minimum of two subsequent grant cycles before they can submit another application (2019 winners, then, will be eligible for 2022 grants).

APPLICATION PROCEDURE (MATERIALS TO SUBMIT TO THE SELECTION COMMITTEE):

1. The applicant's name, rank, and department;
2. A current vita;
3. A description of your project, **not to exceed 1000 words**, which includes an explanation of your objectives and methodology, as well as a sense of how the grant will offset expenses—for example, travel, resources, freeing up time (including the cost of childcare). You should also estimate what you hope to accomplish by the end of the summer.
4. Remember that your description may be read by those without your specialized knowledge or background.
5. That 1000-word limit: one typed double-spaced page (1" margins) in 12 pt. Times New Roman is about 350 words.

The application deadline is Monday, April 1st. All materials should be emailed as an attachment to Dr. Rebecca McDonald, Chair of the Faculty Development Committee (rmcdonald@washjeff.edu), to be considered by the Mason Selection Committee.