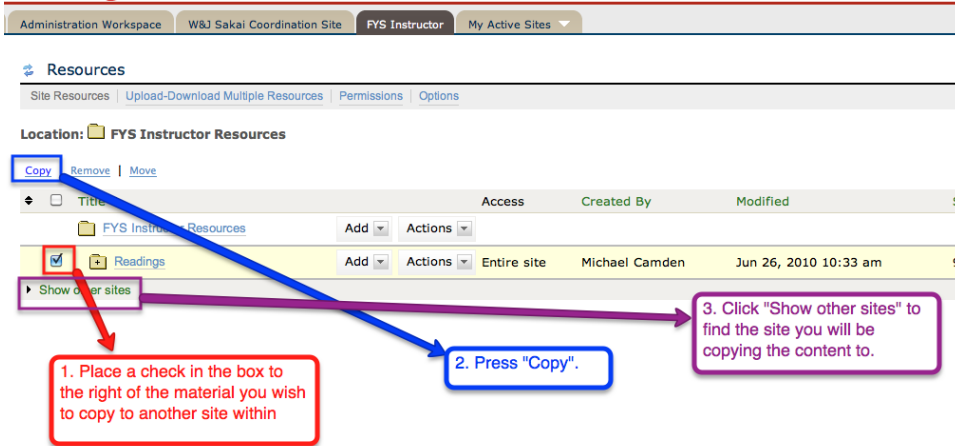


# Copying Materials Between Sakai Sites

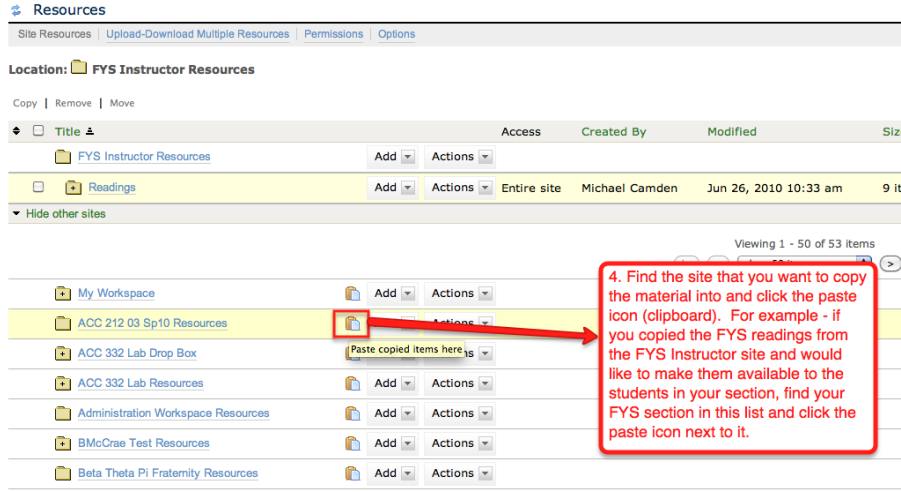
To copy materials from one Sakai site to another, please follow the screenshots below. An example of when you would use this would be to copy the reading materials from the FYS Instructor's Site to your individual FYS section site for your students to read.

## Step-by-step guide

1. Place a check mark in the box for the material you wish to copy. Click "Copy". Click "Show other sites" to see a display of the sites you can paste your copied content into.



2. Find the site you will be pasting your copied content into. Press the paste icon (clipboard). Students can now access the content you have copied and pasted by accessing the Resources tool from the Sakai site.



## Related articles

- [Copying Materials Between Sakai Sites](#)
- [Importing Material from Previous Courses into a Sakai Course Site](#)
- [Sakai Message Tool](#)
- [Grouping Students in Sections in a Sakai Course Site](#)
- [Adding New Members to Your Sakai Site](#)